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### PRISE Program Administrator Job Opening

Weekly Hours: 15  
 Hybrid Schedule: In-person & Remote  
 Availability: Flexible with occasional evening & weekend  
 Apply: [jobs.sju.edu/postings/20550](https://jobs.sju.edu/postings/20550)

The Project Administrator would be responsible for supporting various projects. They would report directly to the PRISE Program Manager.

- Responsibilities:
- Support of specified projects for timely execution and completion of deliverables
  - Coordination of logistics for project events, meetings, conferences, etc.
  - Record keeping for project management (minutes, lists, purchasing, expenses and budget management, etc.)
  - Internal and external communication for projects
  - Interface with PRISE Program Manager, Principal Investigators, Project Partners, Participants, and Evaluators
  - Attend various program and project meetings
  - Participation in team decision making and planning
  - Other duties as assigned

Minimum Requirements:  
 Administrative experience  
 Associate Degree or 60 course credits.

### PRISE Director of Fundraising and Partnerships Job Opening

Weekly Hours: 15  
 Hybrid Schedule: In-person & Remote  
 Availability: Flexible with occasional evening & weekend  
 Apply: [jobs.sju.edu/postings/20538](https://jobs.sju.edu/postings/20538)

The Director of Fundraising and Partnerships, in collaboration with the Executive Team, is responsible for partnership development, fundraising, and creating an advisory board.

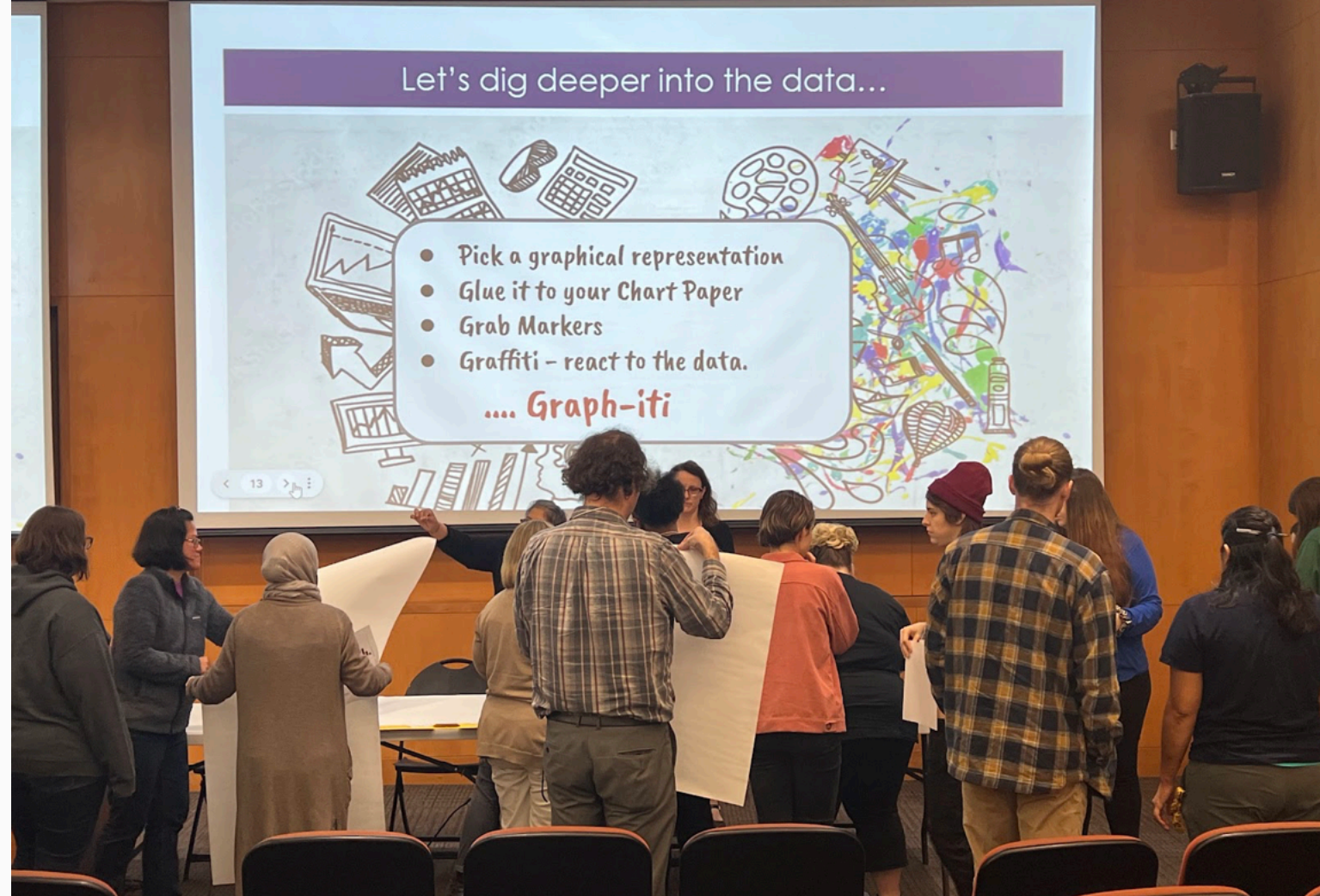
- Fundraising:
- Identify funding streams for PRISE that include foundations, businesses, industries, government, and private donations.
  - Design and managing fundraising campaigns.
  - Write applications/proposals.
  - Liaise with university offices regarding fundraising efforts.

- Partnerships:
- Cultivate partnerships with both individuals and organizations to support the work of the organization.
  - Formalize partnership agreements.
  - Enhance organizational visibility in the region to include a website and social media presence.

- Advisory Board:
- Develop and convene the PRISE advisory board.
  - Engage the board in fundraising efforts.
  - Work with the advisory board to implement the strategic plan.
  - Work with the advisory board to establish the long-term viability of PRISE.

Minimum Requirements:  
 Terminal degree in Business, STEM, or Education.  
 Experience in nonprofit leadership and fundraising.  
 Excellent communication skills.

Preferred Qualifications:  
 Experience in K12 or higher education environments.  
 Experience in organizational development.  
 Experience with productivity (MS Office, Google, etc.), social media, and website tools.



### Thank you to all who participated in our Annual Conference at SJU!

[Click here to view resources from the conference](#)



### PRISE partnered with the Region 4 Comprehensive Center Network (R4CC) to develop a Strategic Plan.

[Click here to view the Strategic Plan.](#)



**Club Philly: FORENSICS**  
**Saturday & after-school forensics youth program 3-8 grade**  
 Wednesday, Thursday & Saturday  
 \$30.00/ workshop  
 3-45 pm-5-15 pm / 11 am-12-30 pm  
 3-8 grade  
 register @ [awls.org/programs-events/](https://awls.org/programs-events/)  
 contact: 1-888-494-2112  
 Location: ML Airy Arts Garage,  
 7054 Germantown Ave.  
 Philadelphia, PA 19119

Register for: [12/16/23](#)

### Exciting opportunity for experienced instructors to join our STEM outreach program as Fab Lab instructors!

We are seeking passionate educators who are dedicated to promoting Career Awareness and College Awareness among Middle School and High School students. Our focus is on Project-based Learning, providing students with opportunities for enrichment and engagement in the fields of Engineering, Science, Math, and Technology. As a Fab Lab instructor, you will have access to state-of-the-art equipment, including 3D Printing technology, Drones, Robotics, and Coding tools. You will also work with AI technology to help students learn and explore their interests. Join our team and help inspire the next generation of innovators! Apply via the job link below.

[Jr. STEM Fab Lab Instructor Part-Time \(non-credit\) \(Adjunct Faculty Pool\)](#)

Please visit us at <https://www.ccp.edu/r-stem-academy> for information on all our program offerings.

**Jr. STEM Academy**  
 Division of Strategic Initiatives and Community Engagement  
 Community College of Philadelphia  
 1700 Spring Garden Street, Philadelphia, PA 19130

### Sea Air and Land Challenge, an introduction to engineering through the use of robotics for high school students.

True to the program's name, teams of students may design and build submersibles to maneuver underwater in the Sea Challenge, drones to fly in the Air Challenge or land rovers to carry out a ground-based operation in the Land Challenge. Students have the spring semester to design and build the unmanned vehicles and payloads, and each team is paired with a volunteer engineering mentor to guide them through the process. Sponsored by the Department of Defense (DoD), the robotic systems are then used to compete on Challenge Day, a one day competition, in missions which mimic those encountered by the military and first responders.

The Sea, Air and Land Challenge, nicknamed the SeAL Challenge, has three objectives. The first is to provide students with an opportunity to tackle a difficult engineering project while in high school. The second is to provide students with an awareness of the tremendous technical careers in the DoD as a civilian or in the armed forces, and the third objective is to help educators and administrators strengthen or enhance a successful Science, Technology, Engineering and Mathematics (STEM) program into their schools and organizations even given time, budget and resource constraints.

The SeAL Challenge can be presented to the students as a club or a before or after-school activity. Several schools have also written this solid and effective program into their curriculum on its own or as part of an engineering, technology, math or physics course.

In addition, an optional detailed one semester curriculum, written by ITEEA, is now available at no cost to schools and other organizations. The Challenge may also be used with home school students or students from a club or other organization.

The program, now in its twelfth year, is free to students, school districts and organizations. There is no fee for registration or the program material, however, each team is responsible for securing their own funding, a maximum of \$600 per team, for their open-sourced robotic system as part of the challenge. Demonstrating effective budgeting and cost management for their project is considered in scoring each teams' work.

School registration is now open for regions across the state including Northern (Bradford area), Central (Altoona area), Southwestern (near Pittsburgh), Eastern OH/Western PA (Rayland, Ohio), South Central (Lancaster area) and Eastern (Berks Co/Reading area). Open to expanding the program in new areas. If you are interested in learning more, please see the attached booklet, visit our website (<https://seairland.psu.edu/>) or contact us at Sea Air Land Group ([seairland@at.psu.edu](mailto:seairland@at.psu.edu)).

If you are interested in participating, you may register your students at: <http://seairland.psu.edu/register/>.

### PHENND Call for Proposals: The Future of Higher Education – Jan 8

We are looking for individuals who plan on attending the "PHENND CONFERENCE: The Future of Higher Education," to be held Friday, February 23, 2024, to design and lead paper presentations and workshops. This gathering will be attended by 100-120 campus staff, faculty, students and community partners active in community service, service-learning, and campus-community partnership work. While primarily targeting individuals who are part of the 25+ colleges and universities involved in the Philadelphia Higher Education Network for Neighborhood Development (PHENND), this event is also open nationally to practitioners of campus-community partnership. Over the course of one day, between 3 and 5 elective choices will be offered during each of three sessions. Therefore, we are looking for a total of roughly 10-15 workshops and/or paper presentations.

There will be five tracks at the conference based on the [Paradigm Project's](#) Framework:

– **Student Learning:** How can Institutions of Higher Education ensure that "all students have learning that empowers them to chart their own lives and contribute to the common good?"

– **A New Social Compact:** How can "institutional practices center community, democracy, and education as a public good?"

– **Student Thriving:** How can Institutions of Higher Education ensure that "all students are seen, welcomed, challenged, and changed?"

– **Faculty and Staff Thriving:** How can institutions of Higher Education ensure that "all educators' work is valued, well-supported, and aligned with holistic, engaged, equitable learning?"

– **Holistic Campus Community:** How can we ensure that "institutional culture and decision-making are inclusive and innovative?"

PROPOSAL DEADLINE: MONDAY, JANUARY 8, 2024

LOCATION: Rutgers University-Camden

CONFERENCE DATE: Friday, February 23, 2024

[Submit your proposal here](#)

### 2024 Youth Garden Grants – Dec 15

[KidsGardening](#) invites applications for 2024 Youth Garden Grants

Established in 1982, KidsGardening works to create opportunities for kids to play, learn, and grow through gardening, engaging their natural curiosity and wonder.

KidsGardening invites applications for its 2024 Youth Garden Grants program. A total of 50 youth garden programs will be awarded \$500 in funding and a collection of gardening supplies. Organizations must have 15 or more youth participating in its garden program and support, work with, or serve communities with a majority of individuals that are under-resourced (systematically denied resources and opportunities based on race, gender, ethnicity, income level, abilities, geographic location, etc., or currently experiencing hardship such as a natural disaster, etc.).

Any organization in the United States or U.S. Territories is eligible to apply.

For complete program guidelines and application instructions, see the [KidsGardening website](#).

Deadline: December 15, 2023

### Computer Science Ed Week 2023 - Virtual Community Forum Sign Up

**Event Date / Time: Wednesday, December 6, 2023**

4-5 pm **What is the Impact of AI** for K-12 education? Discussion with Dr. Chad Womack, UNCF and Dr. Jamie Payton, Temple University

5-6 pm **Community Listening Session**, facilitated by Omar Ali, The School District of Philadelphia [Register Here](#)

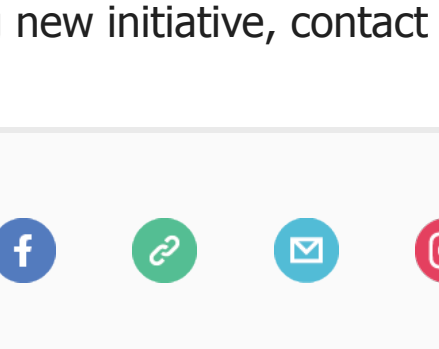
Hosted by:  
 CS4Philly - <https://www.cs4philly.org/>  
 Jumpstarting Philadelphia CS for All - [jumpstart.cs.drexel.edu](http://jumpstart.cs.drexel.edu)

The [Philadelphia Education Fund](#) serves teachers and students through programming that promotes teaching, learning, and college pursuit and persistence. PEF is seeking qualified and enthusiastic candidates for this job opening.

- [Special Assistant to the CEO and Board Liaison](#)

Please email a one-page cover letter and resume to: [applications@philaedfund.org](mailto:applications@philaedfund.org)

### Philadelphia Afterschool STEM Exploration (PASE)



The Philadelphia Afterschool STEM Exploration (PASE) program trains and schedules STEM professionals, who then provide career presentations to middle and high school afterschool sites.

If you are a STEM professional willing to provide career presentations to students enrolled in afterschool programs, register [HERE](#). If you are an afterschool educator looking for a STEM professional to visit your middle or high school afterschool program, register [HERE](#). To learn more about this exciting new initiative, contact [Barbara Cousar](#).

